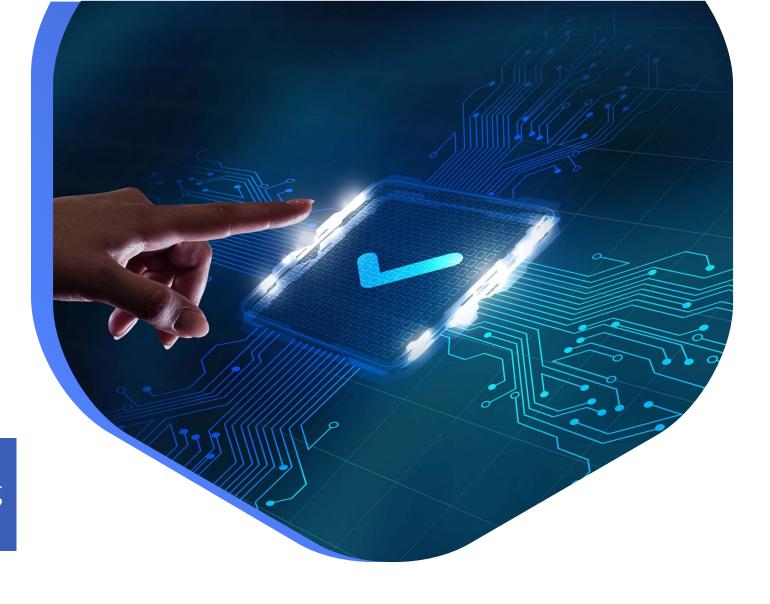


Service Guide for TAMM Portal

Results of Performance Evaluation and Engineering Excellence for engineering firms



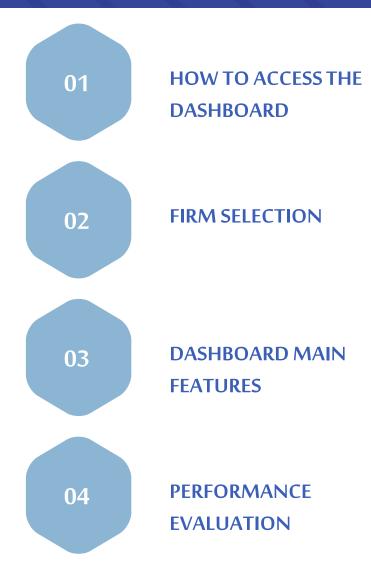
The control panel is the main platform for each Firm to launch and start any classification service, in addition to displaying record and classification data and the main settings of the existing Firm.

The results of performance evaluation and engineering excellence for the classified engineering firms have been added.

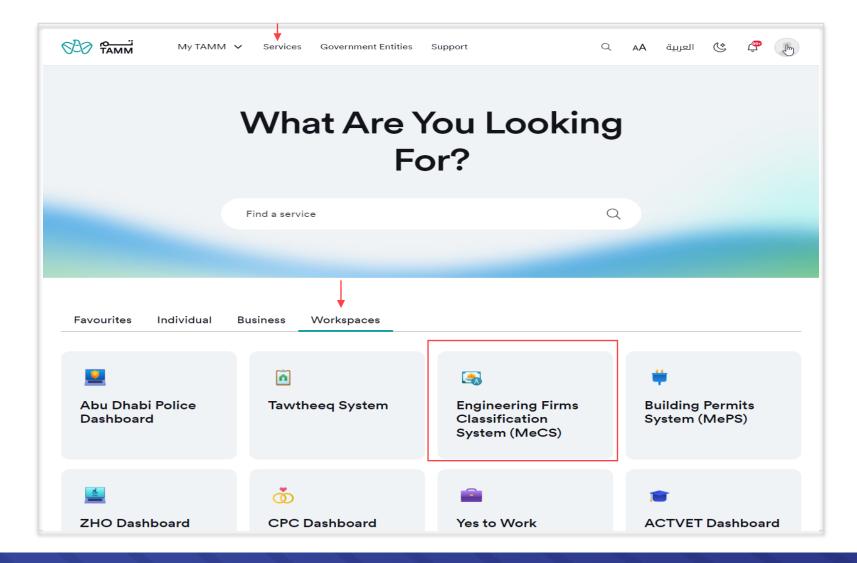
Service Link: Main Dashboard

Table of Content

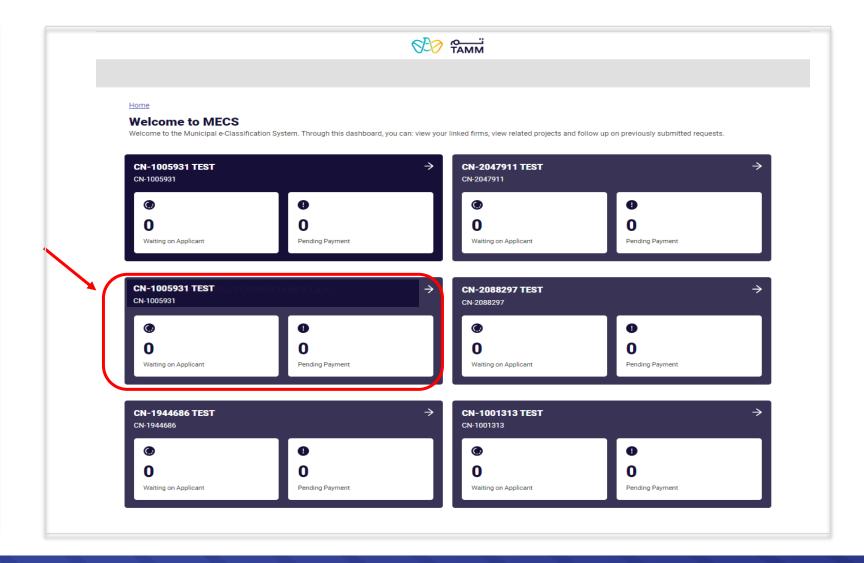
Process Steps



After accessing TAMM portal using UAE Pass, Go to Services then select workspaces . Scroll down and select "Engineering Firms Classification System (MeCS)" as shown in the figure and you will be directed to the next screen where you can choose the firm you need as you will see on the next page.



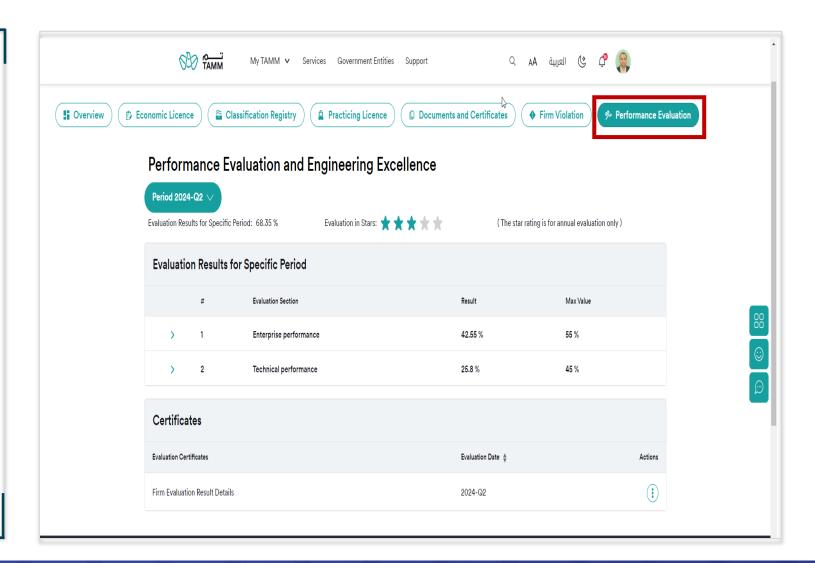
Upon selecting "Engineering Firms Classification System (MeCS)" from previous list, the user can select again the exact firm/account to be accessed as some accounts can be defined on more than one firm and therefore the user can switch between them.



This is the main control panel for each firm, which will be the starting point for all classification services. As we can see, it is divided into three parts:

- (1) Part one: includes the following:
 - 1- Overview
 - 2- Economic license
 - 3- Classification Registry
 - 4- Practicing license
 - 5- Documents and certificates
 - 6- Firm Violations
 - 7 Performance Evaluation
- (2) Part Two: Templates.
- (3) Part Three: Configurations.

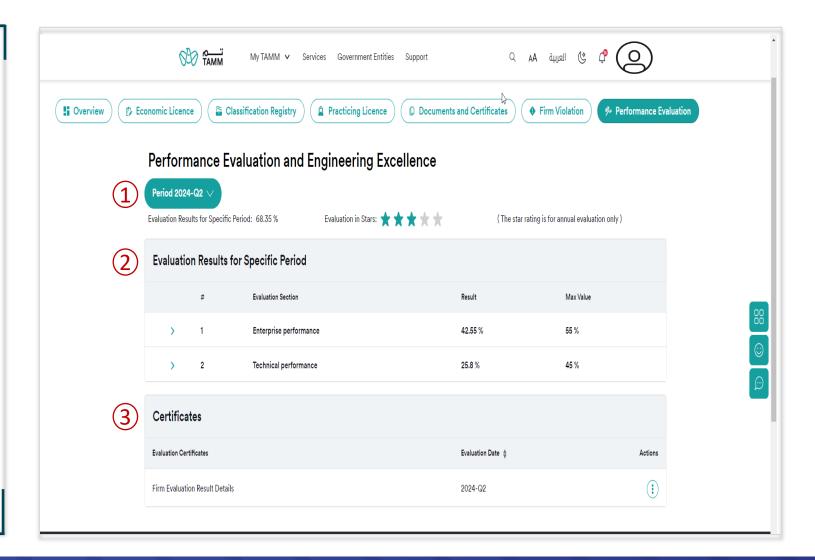
This guide will delineate the components comprising a performance evaluation. A comprehensive breakdown of these elements will be provided in subsequent pages





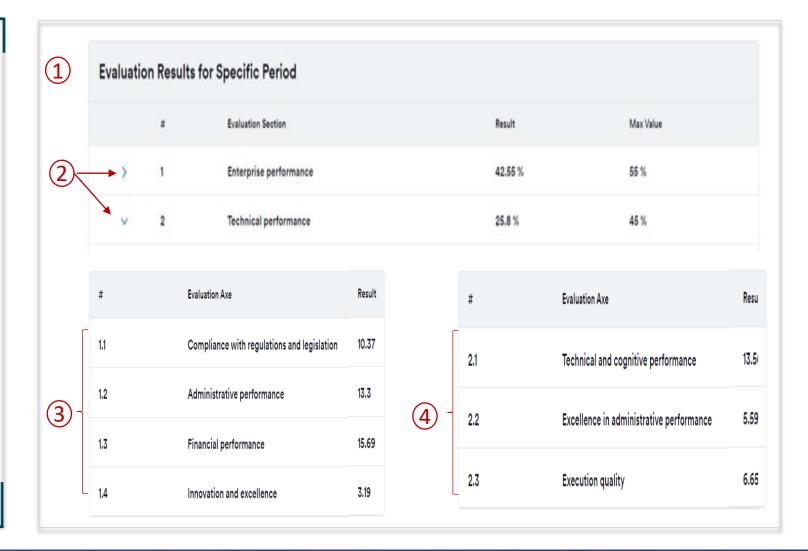
Upon selecting the "Performance Evaluation" tab, a comprehensive overview of the Engineering Performance Evaluation and Excellence System is presented. This overview encompasses the following components:

- 1. Evaluation Period Selection: Users are afforded the ability to select a specific evaluation period from a list of calculated periods. The default selection is the most recent completed evaluation period. Following period selection, the corresponding evaluation result and a visual representation in the form of a star rating are displayed.
- 2. Evaluation Details: A detailed breakdown of the evaluation results for the chosen period is presented, encompassing all evaluation criteria.
- 3. Evaluation Certificates: Comprehensive evaluation certificates for each completed evaluation period are accessible for download. These certificates provide an in-depth analysis of the engineering firm's performance.





- Upon accessing the "Evaluation Details for the Selected Period" section, a tabular format is presented, outlining the evaluating divisions, achieved result, and maximum attainable score for both the Enterprise Performance Division and the Technical Performance Division.
- An expandable feature is incorporated, indicated by an arrow adjacent to the division name and number. Clicking this arrow reveals a detailed breakdown of the sub-categories within that division. Conversely, clicking the arrow again collapses the view.
- A visual representation of the total score achieved for each axe within the Enterprise Performance Division is provided.
- A visual representation of the total score achieved for each axe within the Technical Performance Division is provided.



- 1 At the bottom of the screen, files containing detailed results of the engineering firm performance evaluation for each evaluated period are displayed in PDF format.
- 2 The file name, evaluation period and possible action are displayed and when clicking on the actions, the option to download the file to view appears.

